



## 4/17/24 Board Meeting Minutes

April 17, 2024 / 10:30 AM / [Google Meet](#)

### ATTENDEES marked in purple

**Administration:** Katie Caggia (Principal), [Wesley Clark \(Assistant Principal\)](#)

**Board Members:** [Sarah Moore \(President\)](#), [Kristina Killian \(Treasurer\)](#), [Katie Riccitiello \(Secretary\)](#), [Miranda Arnold \(VP of Community Outreach\)](#), [Joy Brunson-Nsubuga \(VP of Family Engagement\)](#), [John Walker \(Advocacy Chair\)](#), [Erin Delehanty \(Audit Chair\)](#), [Radhika Mathur \(Nominating Chair\)](#), [Stacey Johnson \(Member-at-Large\)](#), [Kim Moomy \(Member-at-Large\)](#), [Lora Rogers \(Member-at-Large\)](#)

### AGENDA

#### Introductions & Check-in

- If you had 25 hours in your day, how would you spend your extra hour?
- 3-20-24 [Minutes Review & Approval](#) - Katie Riccitiello
  - **[Katie Riccitiello called for a vote to approve minutes. Stacey Johnson seconded and the budget was unanimously approved.](#)**

#### Updates & Reviews:

- PTA Happenings - Sarah Moore
  - Campus Beautification
  - Carpool area has reached near completion.
    - [June 1st potential date for the next one or a Sunday afternoon session.](#)
    - [There is still mulch to be spread around campus, next meeting will have a sign up genius so we can track supplies and tools. Mulch will be spread around the bus loop if there's any extra.](#)
  - Spring Fling planning
    - [Meeting today at 12](#)
  - Teacher and Staff Appreciation
    - [Ted Lasso theme - Bojangles and cookies, trail mix bar, lunch from Publix and water hydration bar, ice cream, Outback lunch](#)
    - [Gifts and giving are geared towards a collaborative effort. Example: room parent brings a vase and each student brings a](#)



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flower

- Planning for next year
- Dates for next year:
  - Lunch during pre-planning
  - Go Play Save - first week of school
  - August 23rd - Meet the Teacher
  - Cheers & Tears - Wednesday, first day for kinders, Sept. 4th
  - Fun Run - October 25th but tabling the thought of pushing it to November
- Admin Update - Ms. Caggia/Mr. Clark
  - Upcoming school year - 563 students, 605 this year so 42 less students
  - Will not have STEM with the loss of
  - Cougars Got Talent was a huge success. Spotlight Student
  - April 30 and May 20 for Kinder orientation
  - May 8 Kinder parent orientation
  - One Ask - June 11th, senior walk/parade - would like the PTA to plan that
  - Upcoming Events: Report Cards, IA of the Year, Woods Creek Principal coming, Spring Fling, Teacher of the Year Banquet, Chorus Concert, EOGs begin (3rd & 5th, May 30; 3rd, 4th, & 5th, May 31; 3rd, 4th June 3rd; 4th & 5th June 4th; June 5th make-ups)
  - 5th Grade Picnic, June 7th
  - Field Day, June 10th (rain date June 11th)
  - June 12th last day, 5th grade promotion ceremony @ 11:00 (need cougar)
- Financial Report - Kristina Killian
  - Lowes Food - \$185, biggest corporate sponsor
  - Open donation - \$97 from Rose & Lee
  - \$41 - Givebacks
  - \$46.88 Papa Murphys
  - Friday Shop made \$235, spent \$177
  - \$60 Spirit Wear
  - \$5,000 curriculum funds - asked Caggia to send another email
  - Spring Fling - so far, spent \$300 (deposit for inflatables)
  - \$150 for technology to Hannah for scanner, \$300 left
  - Music submitted a check for instruments.
  - \$5,000 Teacher Grant money has been spent
  - Bank Balance as of today - \$46,972, with lots more to spend for end of



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year things

### Important Upcoming Dates

- 2023-2024 [Calendar](#) - Sarah Moore
  - 4/24 - Red Robin Spirit Night
  - 5/2 - Spring Fling, 5-7 pm
  - 5/6-5/10 - Teacher & Staff Appreciation Week
  - 5/15 - PTA Board Meeting 10:30 am
  - 5/15 - PTA General Meeting 5-6 pm
  - 5/15 - Spring Chorus Concert 6-7 pm
  - 5/20-5/24 - Shade Structure Fundraiser
    - Minimal fuss
    - Potentially hold a raffle but also maybe not at the first time we hold the fundraiser maybe some time in the future
  - 6/10 - Field Day
  - 6/12 - 5th Grade Moving Up Ceremony and Last Day of School

### New Business

- Spring Fling Planning Updates
  - [Trello Board](#)
- Nominations for PTA Board Positions
  - Still need VP of Communications, and Family Engagement. People need to be asked so if you know of anyone interested, please do so.
- Sun Shade Fundraiser
- 5th Grade Moving Up Ceremony and 5th Grade picnic
  - Set up/Take down table the morning of the Promotion Ceremony (tablecloth, bear/bracelet gift, confetti, & balloon center pieces)
  - Create balloon arch (kit and balloons already purchased)
  - Paint the rock & add 5<sup>th</sup> grade student names
    - Paint the Rock is already booked with the vendor; parents do not need to paint the rock now
- [2024/2025 Dates](#)

### Time of Adjournment

11:43am