



3/20/24 Board Meeting Minutes

March 20, 2024 / 10:30 AM / [Google Meet](#)

ATTENDEES **Marked in purple**

Administration: Katie Caggia (Principal), Wesley Clark (Assistant Principal)

Board Members: Sarah Moore (President), Kristina Killian (Treasurer), Katie Riccitiello (Secretary), Miranda Arnold (VP of Community Outreach), Joy Brunson-Nsubuga (VP of Family Engagement), John Walker (Advocacy Chair), Erin Delehanty (Audit Chair), Radhika Mathur (Nominating Chair), Stacey Johnson (Member-at-Large), Kim Moomy (Member-at-Large), Lora Rogers (Member-at-Large)

AGENDA

Introductions & Check-in

- Who is the most famous person you've ever met? Tell us the story of how you met them.
- 2-21-24 [Minutes Review & Approval](#) - Katie Riccitiello
 - **Sarah called for a vote to approve minutes. Kristina seconded and the budget was unanimously approved.**

Updates & Reviews:

- PTA Happenings - Sarah Moore
 - Bus Driver/Crossing Guard Appreciation Week
 - Gift cards, appreciation sign was much appreciated
 - Coin Drive
 - Scholastic Book Fair
 - Alpaca Spirit Night
 - Papa Murphy's Spirit Night
- Nominations Update
 - Nominating Committee
 - Chair: Radhika Mathur; Members: Kristina Killian, Miranda Arnold, Carissa White
 - The open positions have been listed in the bulletin for the last couple of weeks.
 - Audit Chair is aging out so we will need a replacement.



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- The plan is to now only focus on the chair positions. Right now, we have open positions of treasurer, family engagement, communications. We have a treasurer volunteer but we'll still advertise to see if we have any more interest.
- We do need to reelect every year.
- Admin Update - Ms. Caggia/Mr. Clark
 - Happy Birthday to Mr. Clark
 - Hiring season has begun. Not many openings expected.
 - Job Fair went well!
 - Celebrations: book fair, african american read-in, chorus performance did a great job, first in fitness had a lto of winners
 - April 1-5:
 - April 4: Librarian Appreciation
 - April 17: Data Manager
 - April 22-26: Admin Appreciation
 - Upcoming Events: Spring Break, Solar Eclipse, Cougars Got Talent (5:30pm), April 10th Teacher Work Day, April 19th Report Cards
- Financial Report - Kristina Killian
 - Book Fair: \$2,900 invoice that we owe them. We made \$3,486.00 which is less than what we made in the fall with Bedford Falls.
 - We need to discuss if we want to do two Book Fairs in the future. Is it worth it?
 - Received Harris Teeter check for \$74.
 - Received an open donation for \$3,500 from Atlas Engineering that needs to go towards the SUn Shade or Fun Run Shirts.
 - Friday Shop \$215 in the last month
 - 878 in sales on Spirit Wear
 - Movie Night: Roughly \$1,100 income. \$1,200 income. Lost \$82. Not supposed to be a fundraiser. We had too many leftover pizzas. Jill Shea suggested to go back to Food Trucks in the future.
 - Technology spent some money still %460 left to spend.
 - Sales Tax refund was submitted
 - Teacher Grant check has been written \$420 for subs.
 - Bank Balance: \$43,910



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Important Upcoming Dates

- 2023-2024 [Calendar](#) - Sarah Moore
 - 3/20 - PTA General Meeting - Business and Bingo, RSVP [here](#)
 - Pizza for dinner tonight
 - 3/25-3/29 - Spring Break
 - 4/6 - Campus Beautification, 10 am-12 pm
 - Finish spreading mulch
 - 4/9 - Cougars Got Talent
 - 4/17 - PTA Board Meeting, 10:30 am
 - 5/2 - Spring Fling, 5-7 pm
 - 5/6-5/10 - Teacher & Staff Appreciation Week

New Business

- Book Fair Recap and plans for next year - Miranda Arnold and Kristina Killian
 - Miranda: it's a lot of work if we are not making a big profit on the 2nd fair. If we do two, they can't really be further apart than 3 months. Like Bedford Falls, so easy to work with. Drove books to the school the day of request. No sales tax. Computer system is not great. Lot less "stuff".
 - We all agree it does not benefit us to do two. If we do one, it should stay in the spring. Caggia feels strongly that Boof Fair does not need to be during Read Across America Week.
- Spring Fling Planning Updates - Sarah Moore
 - [Trello Board](#)
 - Another planning meeting is first week of April.
 - Two dessert food trucks plus cotton candy. One dinner food truck. Hot dogs for free.
 - Field and Restrooms are booked
- Spirit Wear 24/25 Options - Kim Moomy and Katie Riccitiello
 - Voted top 3. Results are: Designs #10, #1, #3
 - Kids will vote
- Calendar and Budget Planning for 24/25 School Year - Sarah Moore and Kristina Killian

Time of Adjournment

11:57am